

PROPERTY DAMAGE Checklist

WATER DAMAGE RISK

- ☐ Inspect roof for cracked, missing, or lifted shingles
- ☐ Clear gutters and ensure proper drainage away from the foundation
- ☐ Check window seals for leaks or condensation between panes
- ☐ Look for musty smells, stains, or pooling water in basements or ground-level units
- ☐ Examine water heaters, exposed piping, and HVAC systems for signs of corrosion or leakage
- ☐ Ensure crawl spaces and attics are dry and properly ventilated

FIRE SAFETY AUDIT

- ☐ Test all smoke detectors and replace batteries if needed
- ☐ Ensure fire extinguishers are accessible and have up-to-date inspection tags
- ☐ Inspect emergency exits and confirm exit lighting is functional
- ☐ Check electrical panels for signs of wear, scorching, or exposed wiring
- ☐ Verify flammable materials are stored safely and away from heat sources
- ☐ Trim overgrown vegetation and remove dry brush from around the building